

## Intellectual Property and Copyright Principles

The management of the Excellence Visions training center is fully committed to protecting intellectual property rights and implementing relevant policies in accordance with the applicable regulations and laws in the Kingdom of Saudi Arabia, as issued by the relevant regulatory authorities.

We are keen to raise awareness among all our staff regarding intellectual property policies. We examine the digital content presented through our website, learning management system, and training courses to ensure it is free from any intellectual property violations. We also commit to obtaining the necessary permissions to use any protected content and to citing the source when using open-license materials.

### 1- Intellectual Property Rights

1. The trainer must adhere to the approved course content and take into account any updates. It is strictly prohibited to delete any part of the training package without prior approval from the Training Department.
2. Recorded lectures and all forms of electronic content are the property of Excellence Visions Training Center and may be used for educational purposes in ways that serve the center.
3. Intellectual property rights must be respected, including fair use principles and the limitations of intellectual property rights.
4. All published content on the pages affiliated with Excellence Visions Training Center is subject to intellectual property rights.

### 2- Copyrights and Publishing Rights

- 1- Training packages in electronic formats.
- 2- Activities and question banks.
- 3- Any electronic materials not owned by the page owner and subject to copyright.
- 4- The administration must ensure that any published content or scenes sourced from other websites do not violate the copyright of those sources. The party that publishes such content or scenes bears full responsibility for any resulting consequences.
- 5- We emphasize the commitment to intellectual property and publishing rights for all website content, following the publishing policies of Excellence Visions Training Center. It is strictly prohibited to copy or reuse any images or logos without proper attribution.
- 6- Content must be appropriate and free of inappropriate language or style.
- 7- The website prohibits the publication of any material that violates laws, regulations, societal norms, or the privacy of others.
- 8- Content publishing must serve training purposes only.

- 9- The language used to create the page or electronic material must be linguistically sound and free of spelling or grammatical errors.
- 10- The website must be updated regularly.
- 11- The center is not responsible for any external links that are not under its administration.
- 12- Only purposeful content that meets required standards and specifications, including website standards, may be published.
- 13- Each candidate or instructor is responsible for the content posted on their personal pages, which do not represent the Center in any way.

Last Update: 01/06/2025



مركز العلي للأعمال ، طريق الأمير ماجد ، الربوة ، جدة ٢٣٤٤٩

Alali Business Center, Prince Majid Rd, Al Rabwah, Jeddah 23449

Phone +966505504081 Email info@ex-visions.com

www.ex-visions.com